

SÜLEYMAN DEMİREL UNIVERSITY
SCIENTIFIC RESEARCH PROJECTS IMPLEMENTATION DIRECTIVE

Senate Decision Date: 7/28/20

Decision

Number: 549/2

PART ONE

PURPOSE, SCOPE, BASIS AND DEFINITIONS

Purpose and Scope

Article 1. (1) This Directive has been prepared in order to regulate the procedures and principles regarding the evaluation, acceptance, support of scientific research project proposals led by Süleyman Demirel University faculty members as well as researchers who have completed their doctorate, specialization in medicine, specialization in dentistry or proficiency in art education; allocation of resources to projects supported by national or international organizations; carrying out the related services, monitoring and evaluation of the results.

Basis

Article 2. (1) This Directive has been issued to determine the duties, powers and responsibilities of the Commission in accordance with Article 4/(3) of the "Regulation on Scientific Research Projects of Higher Education Institutions" published in the Official Gazette no. 29900 dated November 26, 2016.

Definitions

Article 3. (1) Within the scope of this Directive, the following terms shall refer to the definitions provided next to them:

- a) **Commission:** Commission established to evaluate, to accept, to support, to promote and to coordinate scientific research projects; to take measures to improve the research performance of the higher education institution; to measure and evaluate the research performance; to carry out the activities related to the determination of research policies; and to carry out other duties to be assigned by the executive manager regarding scientific research.
- b) **Scientific Research Projects (BAP) Coordination Unit:** Unit responsible for carrying out secretarial services, transferring budget allocations to special accounts, conducting transactions regarding special accounts, and conducting and monitoring of the processes determined by the relevant legislation of the projects supported by national

and international organizations where researchers of the higher education institutions are involved, and conducting the other duties to be assigned by the executive manager regarding the scientific research projects in coordination with the relevant units.

- c) Scientific Research Projects (BAP) Coordinator: Person who is responsible for the execution of the Scientific Research Projects Coordination Unit's activities on behalf of the higher education institution and who is assigned by his/her executive manager from among the staff who have the knowledge and qualifications to carry out the activities of scientific research projects in accordance with the procedures specified in this directive, regardless of the civil service or job title. This person is responsible to the executive manager.
- d) Transfer of Funds: Cash or in-kind contribution proposed by the commission and approved by the executive manager to be used in scientific research projects supported by national or international institutions and organizations, provided that the amount does not exceed 30 percent of the project cost.
- e) Head of Commission: Person who chairs the Commission on behalf of the higher education institution and is responsible for carrying out the activities of the Commission, those assigned by the executive manager from among the faculty members and those who are responsible to the executive manager.
- f) Executive Manager: Rector of the institution of higher education.

PART TWO

BAP COMMISSION

Bap Commission's Quorum for Meeting and Decision-Making

Article 4. (1) Upon the proposal of the Senate under the chairmanship of the chairman of the commission appointed by the executive manager, a commission consisting of a minimum of seven and a maximum of eleven faculty members is established to carry out the duties stated in this Regulation. The members of the Commission shall be appointed for four years by observing the balance between the disciplines of higher education institutions. The Head of Commission and the Commission Members whose term of office have ended may be reappointed using the same method.

(2) If the Head of Commission and Commission Members are found to have failed to fulfill their duties, authorities and responsibilities, they may be dismissed from their position by the executive manager before their term of office expires in accordance with the procedure for their assignment.

(3) The BAP Commission convenes with absolute majority and decisions are taken by majority of votes. In case of equal votes, the vote of the Head of BAP Commission shall be decisive.

Authorities, Duties and Responsibilities of BAP Commission

Article 5. (1) The responsibilities of BAP Commission are as follows:

- a) It discusses the Project application calendar prepared by the Coordination Office.
- b) It approves the forms to be used for the Projects prepared by the Coordination Office.
- c) It determines the support limits for projects.
- d) It prepares the project protocol to be used for the projects that are decided to be supported.
- e) It determines the implementation procedures and principles regarding the implementation and evaluation of project applications, monitoring and finalization of the projects.
- f) It evaluates and decides on project applications. It sends the project proposals which it deems necessary to referees and decides whether the project will be supported by evaluating the reports received.
- g) It evaluates interim reports obtained from the executors of the ongoing projects and covering the related period of the projects.
- h) It evaluates and decides on any additional time, additional budget and all other requests from project coordinators.
- i) It can examine the work of a project on site and/or can have it examined by the experts, change the project coordinators or cancel the project if deemed necessary.
- j) It determines the necessary sanctions in cases where there is a breach of the articles of the contract and directive.
- k) It determines the priority research areas and subjects and recommends them to the Senate in accordance with the science policies of our country and Süleyman Demirel University. At the end of each year, it submits a report to Rectorate the on projects supported, examined, ongoing and completed
- l) It performs other duties assigned by the Rector under the Regulation on Scientific Research Projects in Higher Education Institutions.

BAP Coordination Unit

Duty of the Coordinator

Article 6. (1) According to the Regulation on Scientific Research Projects of Higher Education Institutions, the duties of BAP Coordinator are as follows:

- a) to arrange and monitor the programming and activities of the BAP Coordination Unit in line with related legislation, directive and the BAP Commission decisions;

- b) to announce the projects and make correspondence,
- c) to prepare the agenda for Commission meetings,
- d) to acts as a rapporteur on the Commission meetings,
- e) to ensure communication and coordination in BAP Coordination Unit and Commission activities,
- f) to submit written reports to the Rector and the relevant Vice-Rector on commission and unit work when requested.

PART THREE

PROJECT TYPES

Article 7. (1) The project types supported by BAP Coordination Unit are listed below.

- a. Individual Research Projects (MAP):** Projects that involve personal or interdisciplinary scientific research and development activities of Süleyman Demirel University faculty members and researchers who have completed their doctorate, specialization in medicine, specialization in dentistry or proficiency in art education;
- b. Multidisciplinary Research Projects (ÇDA):** Research projects to be prepared jointly by faculty members and/or lecturers with doctorate degrees, from at least two departments or divisions in different disciplines at Süleyman Demirel University or other institutions, and/or lecturers holding doctorate degrees.
- c. Priority Area Research Projects (ÖNAP):** Projects that can be supported with a higher budget than other support programs in priority areas determined by the Senate by taking into account the priority areas determined by the Supreme Council for Science and Technology. Projects within this scope must be at least two centered and multi-disciplinary and collaborations between different departments and faculties are preferred. It is obligatory to include at least one faculty member or lecturer with a doctorate degree in centers or disciplines, that the project is related to, in the project team.
- d. Graduate Thesis Projects (TEZ):** Research projects that cover graduate theses and conducted by the thesis advisor with their students.
- e. Guided Projects (GDM):** Special projects to be prepared by the Rector or the BAP Commission for the purpose of developing the scientific research infrastructure of our university, increasing the research potential or conducting research on areas of importance or have it prepared by scientists who are experts in this subject.
- f. International Research Collaboration Projects (UAİP):** The research projects that the researchers in our university will undertake in collaboration with the researchers from the relevant institutions in the universities or research centers,

which have ranked in the top 1,000 in the world university or field rankings by Times Higher Education (THE), ARWU, and QS in the past three years.

- g. Participatory Research Projects (KAP):** Research projects developed by university researchers with the participation of national or international public or private sector organizations to improve the collaboration between our university and other institutions, organizations and industry. For such projects, the collaborating organization is expected to contribute at least 25% to the budget and/or make available research infrastructures that are not available in our university within the scope of the project.
- h. Participatory Research Projects for Undergraduate Students (LOK):** Research projects aim to create R&D cultures for successful students enrolled in formal education programs of the units of the Higher Educations Institution that provide undergraduate education for four years or more, and encourage research activities and lead them to participate in research. Only undergraduate students may work as researchers in these projects which are led by faculty members. The Scientific Research Projects Commission determines the application conditions for such projects (i.e., TÜBİTAK 2209 support and so on) and may prescribe special evaluation processes.
- i. Research Start-up Support Projects (ABP):** These projects aim to develop the R&D culture and access national/international project funds for researchers of our university who have a doctoral degree or a proficiency in art (Research Assistant Dr., Lecturer Dr., and Asst. Prof. Dr.). The application schedule and project details are determined and announced by the BAP Commission.
- j. Advanced Research Support Projects (IADP):** These projects aim to give access to high-budget national/international project funds for leading researchers and research teams (with at least the title of Assistant Professor or Professor) with both national and international project experience, and publications in journals that will contribute significantly to the indices of our university. The application calendar and project details are determined and announced by the BAP Commission.
- k. Social Contribution Projects (TKP):** These projects are conducted under the leadership of faculty members of Süleyman Demirel University and academic staff who have completed their doctorate. These projects are projects with a duration of a minimum of 2 months and a maximum of 12 months, with a goal and output. These projects aim to increase social sensitivity and social awareness for all segments of society, carried out in cooperation with public institutions and organizations, Nongovernmental Organizations (NGOs), industry and other legal/individual organizations as well as real persons at local, national, regional and international levels. (Added with the Senate Decision dated December 28, 2021 numbered 588/03)
- l. Postdoctoral Researcher Program Project (DOSAP):** These projects aim to increase scientific interaction between researcher and faculty members by employing researchers who are not tenured and have completed their doctorate in the last 7 years and encourage them to conduct joint research with faculty

members who are specialized in their own fields. In this way, these projects are for publications to be made in journals that will contribute significantly to the national and international visibility of the university, and for intellectual property rights to be registered. (Added with the Senate Decision No. 588/03 dated December 28, 2021.)

PART FOUR

APPLICATION AND EVALUATION

Project Application

Article 8. (1) Project applications are made by using the Süleyman Demirel University BAP Coordination Unit Project Processes Management System (BAPSIS). The application conditions and the procedures and principles to be followed in the application shall be announced with the announcements to be prepared by the Coordinator in line with the decisions of the Scientific Research Projects Commission.

(2) Project coordinators, who have unfinished projects despite their deadlines, cannot apply for a new project of any kind and take part as researchers in new projects without successfully finalizing their respective projects.

(3) Support Application for graduate thesis projects is made after the approval of the authorized boards of the institute where the graduate study is carried out. At the application stage, it is obligatory to submit a document obtained from the unit where the graduate thesis study is carried out, stating that the related faculty member acts as an advisor and the subject of the thesis.

(4) The BAP Commission determines and announces the number of projects in which researchers can simultaneously take part as coordinator or researcher is determined and announced by Commission according to the project types.

Evaluation of the Projects

Article 9. (1) Project proposals submitted to the BAP Coordination Unit are pre-assessed in terms of form to see if they meet the requirements. The coordinator submits the project proposals that meet the requirements in the preliminary assessment stage are submitted to the BAP committee by the Coordinator. Project proposals that do not meet the required criteria are returned to the relevant applicant by stating the reason.

(2) Project proposals evaluated may be decided directly by the BAP Commission depending on the project type or they are sent to the referees whose number and qualifications are determined by the BAP Commission for the projects deemed necessary. At least one of the referees for MAP and ÇAP projects, and at least two of the referees for ÖNAP projects must

be from outside Süleyman Demirel University. The Commission decides whether the project will be supported, taking into consideration incoming referee reports, previous scientific works of the project team and the scientific publications they have carried out as part of their projects. The Commission may, at any stage of the evaluation process, request assistance from relevant experts if it deems necessary.

(3) The BAP Commission may request oral presentations from the project team if it deems necessary.

(4) Projects that are deemed appropriate to be supported by the Commission are approved by the Rector or by the Head of the Commission to whom the authority is delegated in writing, and put into practice.

PART FIVE

EXECUTION AND MONITORING OF PROJECTS

The Project Protocol and Implementation of the Projects

Article 10. (1) Project coordinators are responsible for complying with all provisions specified in the protocol for the projects that are supported. It is obligatory for the coordinators whose projects have been accepted to submit the documents announced according to the project type to the BAP Coordination Unit. No expenditure is incurred by the BAP Coordination Unit for the projects whose documents are not submitted. The date of signing of the protocol is accepted as the implementation date of the project and the start date of the projects.

(2) After the approval of the projects, the projects that have not signed a project protocol within two months without a legal excuse and whose work has not been started within six months at the latest are canceled.

Interim Reports

Article 11. (1) Project coordinators are obliged to submit interim reports that include the works and developments within the scope of the project to the BAP Coordination Unit, in accordance with the effective format, every six months from the date of the contract. The Commission may change the interim reporting periods and conditions based on the type and nature of the project. Interim reports are evaluated by the Commission. If deemed necessary, the Commission may complete the evaluation process by seeking the opinions of the refereed or experts on the subject. For projects for which an interim report is not submitted in due time, no expenditure is incurred until the interim report is submitted and approved by the BAP Commission. The continuation of the financial support for the subsequent tranches of the projects is subject to the positive opinion of the Commission.

(2) The periods and durations of the interim reports and final reports regarding the allocation of resources to the projects are determined by the commission by taking into account the project contracts.

Duration of the Projects

Article 12. (1) Scientific research projects are completed within a maximum of thirty-six (36) months, including additional periods. Upon the reasoned request of the project coordinators, additional time may be granted for projects by the decision of the Commission, provided that the maximum duration of the project is not exceeded. Extension requests must be submitted at least 1 one month before the end date specified in the contract.

(2) With the exception of thesis projects, scientific research projects shall be completed within a maximum of thirty-six months, including the additional periods. Dissertation periods may be extended to cover legal extension periods granted by the competent authorities for dissertations. However financial support for thesis projects of which time extension has been granted shall be continued for a maximum of six months with the approval of the thesis monitoring committee.

(3) Based on the project types, whether the additional periods will be granted and/or the additional periods that can be granted determined and announced by the BAP Commission.

The Final Report

Article 13. (1) Within two (2) months following the end date stated in the protocol at the latest, the project coordinator sends the Project Final Report, which includes the research results and prepared according to the format determined by the BAP Commission, and the graduate thesis project coordinator sends the electronic copy of the thesis approved by the relevant units to BAP Coordination System via the Project Processes Management System. For graduate thesis projects, project coordinators are required to submit a document obtained from the relevant institute or faculty, together with the final report, stating that the thesis was completed successfully. In addition, publications made within the scope of the project, if any, are submitted to the Unit via the Project Processes Management System. Reports and theses, which do not include a statement that study is supported by the BAP Unit will not be evaluated. The final reports are evaluated by the BAP Commission and it is decided whether the project will be considered successful or not. If deemed necessary, the Commission may complete the evaluation process by seeking the opinions of the referees or experts on the subject.

(2) In case the graduate thesis project student's is deleted from the relevant institute or if the registration is not renewed for at least two semesters, the project coordinator can apply to the BAP Committee for the project to be finalized as an Individual Research Project. Publication is also required when closing the project as an Individual Research Project.

(3) Researcher has to submit all elements such as data, information, documents, software, materials, samples, results, etc. obtained/developed during the research process/as a result of the research, during or after the completion of the project, during the period they are obliged to keep the data and records, in extraordinary situations and upon the request of the BAP Commission.

(4) BAP Coordination Unit can publish the results and/or data of the completed projects or have them published partially or completely, in print or electronically, in accordance with the principles set by the BAP Commission.

Publishing the Project Results

Article 14. The following principles are applied in the publication of the project results;

- a) Results of the supported MAP, ÇAP and ÖNAP, UAİP projects are required to be published in full-text editions in journals included in the Science Citation Index (SCI), Science Citation Index (SCI-E), Social Science Citation Index (SSCI) or Arts and Humanities Citation Index (AHCI) no later than two years after completion of the project.
- b) MAP and UAİP Projects require at least one article in the index journals mentioned above or a chapter in a book published by internationally renowned publishers. For Architecture, Social Sciences and Humanities, publishing a full-text article in journals that are indexed in Web of Science's Emerging Sources Citation Index or international filed indexes, a book or a chapter in a book.
- c) For ÇAP and ÖNAP projects, full-text articles should be published in the aforementioned indexed journals or two chapters in a book published by internationally renowned publishers. For such projects, publishing a full-text article in magazines with a score above 60 based on the journal scoring by TUBITAK ULAKBİM is also considered sufficient. In Architecture, Social and Humanities, it is also considered sufficient to publish two full-text articles in journals that are indexed in ESCI or international field indexes or at least one book.
- d) For projects whose results have been patented, SCI publication is not required. For projects with utility model certificates, the condition of other index publications is not required. For those who publish books in the field of Social Sciences, the condition of other index publications is required.
- e) The results of the supported Graduate Thesis Projects must be published in a full-text article in journals indexed in other indexes or Science Citation Index (SCI), Science Citation Index-Expanded (SCI-E), Social Science Citation Index (SSCI) or Arts and Humanities Citation Index (AHCI), in accordance with the researcher's stated commitment during the application phase, within two years at the latest after the conclusion of the project. In the publications to be made, it is obligatory that the graduate thesis student or thesis advisor be among the first two authors.
- f) In order to apply for a new Graduate Thesis Project, MAP, ÇAP, ÖNAP or UAİP, researchers must meet the publication requirement within the specified period. Researchers who do not meet the publication condition even after the deadline will be penalized and cannot apply for a new project.
- g) Any publication, even if it is stated in the publication that it was produced within the scope of more than one project, can only be used for the purpose of meeting the publication condition of one project.

- h) Amendment of publication condition; if the project coordinator has applied with the condition of publication of Other Index within the first 6 months of the project period, he can request an additional 50% of the budget, if he makes a SCI publication commitment. Project coordinators, who apply for the SCI publication commitment 6 months before the project expires, but whose expenditure does not exceed the other publication commitment, can apply to change the publication condition and Other Index publication commitment.
- i) For all projects in the field of Art and Design; performance-based audio or video recording; a building, environment, artifact, space or object design documented and implemented by scientific publications or by public or private legal entities; any project output or exhibition registered by the Turkish Patent Institute and any activity equal to the number of publications foreseen for the relevant project type, will be considered as project output. is also considered as project output.
- j) No new project support of any kind is given to thesis project coordinator for 2 years, and for MAP, ÇAP, ÖNAP and UAİP project coordinators for 3 years, who do not fulfill the publication conditions despite the expiry of stipulated time.

Specification of BAP Support

Article 15. (1) All publications carried out within the scope of the projects supported by BAP Coordination Unit must have “This work was supported by Scientific Research Fund of the Süleyman Demirel University. Project Number:” or equivalent inscription.

(2) It is compulsory to submit to the BAP Commission a copy of the publications carried out within the scope of the projects supported by BAP Coordination Unit via the Project Processes Management System.

Budget and Implementation Principles of the Projects

Article 16. (1) The amount of support to be provided according to the types of projects is determined and announced by the BAP Commission. The Commission may impose limitations on commonly made requests for computers, printers, stationery, photocopies, travel, service procurement, and so on.

(2) Projects are basically completed according to the budget and expenditure plan approved by the BAP Commission. Where necessary, changes in the expenditure plan are made by the Commission upon reasoned request of the project coordinator. Upon the reasoned request of the project coordinator, an additional budget may be provided for the projects by the decision of the Commission, not exceeding the rates specified in the relevant regulation. The amount of additional budget that can be provided according to the types of projects is determined and announced by the Commission. Additional budget requests must be submitted at least 45 days before the end date specified in the contract.

(3) Apart from the domestic/international travel expenses required for the realization of the research, travel and participation expenses required for the presentation of a paper produced with the results of the project and accepted to be presented at a national/international congress

or symposium can be covered in accordance with the Scientific Research Projects Implementation Principles.

(4) In order to cover travel expenses incurred for research or congress/symposium participation, the related travel budget must be requested and approved in the project application.

PART SIX

GENERAL PROVISIONS

General Provisions

Article 17. (1) The amounts monitored in the private account (own-revenue and treasury aid) are used to meet the expenditures of those to be contracted for scientific research projects limited to the duration of the project, travel and service purchases, consumer goods and material purchases, fixture purchases, machinery and equipment purchases and other expenses for scientific research projects, the scholarships to be granted to the students in master's and doctoral programs with thesis to be assigned within the scope of projects other than the research infrastructure establishment and development projects in the annual investment program. The upper limit of the scholarship is determined by the Commission by considering the current budget possibilities and demands.

The own revenues in the private account and the amounts provided as part of the treasury aid can be evaluated within the framework of the provisions of invested in accordance with the provisions of the Public Treasury Regulation. The interest earned in this manner is associated with the source and recorded as income in the private account.

(2) The ownership of machinery, equipment and hardware provided by the BAP Coordination Unit for the projects belong to the Unit. The machinery and equipment in question is under the control and use of the project managers until the completion of the relevant project. The project managers are responsible for their protection, maintenance and repair. Special machinery and equipment belonging to the completed projects are available to the researchers of our university in need. The BAP Commission is authorized to make such machinery and equipment available for use in common area, to be taken back for use in other projects, or to make other dispositions it deems necessary.

(3) In projects that request a book, it is obligatory to obtain an approved letter from the Central Library of Süleyman Demirel University stating that the requested books are the project materials and these books are needed to be purchased. The purchased books are delivered to the project coordinator until the project is completed, after they are registered as fixtures in the Central Library of our university at the purchasing stage. After the project is completed, the books are delivered to the library.

(4) The project coordinator has to keep all the records and data of the project for 5 years from the date of conclusion of the project.

(5) The Commission can make changes in the project team when it deems necessary or if it finds the reasoned request of the project coordinator appropriate. In case of health problems or unforeseen mandatory situations, the Commission may suspend work for up to six months, not to be counted from the normal duration of the project.

PART SEVEN

SUSPENSION AND CANCELLATION OF PROJECTS

Suspension of Projects

Article 18. (1) In the event of noncompliance with scientific ethics, violation of scientific ethics or the use of financial resources against ethical principles during or after the completion of the projects, the following sanctions are applied:

- (a) In the event that the interim report for the project is delayed for more than one (1) month without showing an excuse accepted by the Commission, the processes of all projects carried out by the project coordinators are temporarily suspended until the report is submitted. If the interim report is not provided within 15 days despite the warning, the project work is cancelled and the fixtures purchased within the scope of the project that do not have a problem or malfunction and are in usable condition are taken back. Otherwise, the cost of all other expenses, including the costs of these fixtures, are taken back from the project coordinator together with the legal interest. Also, the project coordinator cannot benefit from BAP Unit supports for up to 2 years.
- (b) The processes of all projects carried out by the project coordinators who do not submit the project final report in due time are suspended until the report is submitted and the Commission decides. If the final report is not delivered within 15 days despite the warning, no new project support is given to the project coordinator for a period of 1 year from the date the final report is submitted and the decision is made by the Commission. No new project support of any type is given to the project coordinator for a period of up to 3 years if the final report is insufficient. However, for the projects whose final reports are found to be inadequate, an additional time may be given for some work to be done again or the final report to be rearranged, upon the request of the project coordinators and the Commission's approval. However, the sum of this period and the additional periods given before, if any, cannot exceed one year.
- (c) The person or persons in the project team who act against ethical rules cannot benefit from any project support for up to 3 years and their current projects are temporarily suspended.
- (d) The person or persons who are found to be in violation of the ethical rules regarding their projects supported by national or international institutions or organizations cannot benefit from any project support for a period of 1 year and their current projects are temporarily suspended. The BAP Committee may give an opinion to the Rector regarding the issue to be discussed in the Ethics Committee of Süleyman Demirel University or to take legal action.
- (e) In all publications and theses within the scope of the projects supported by the BAP Unit, researchers who do not include the relevant phrase in accordance with Article

15-1 are not provided with any kind of support for 1 year and their current projects are temporarily suspended.

- (f) Within the scope of the projects, no repeated support is provided by the BAP Unit for any type of support such as travel, congress/symposium participation fee provided by Units of Süleyman Demirel University and the other organizations. In the event that it is determined that there is a violation of this principle, the cost of the expenditures, together with the legal interest, are taken back from the relevant researcher and the relevant researcher is not benefited from the BAP Unit support for up to 3 years and their current projects are temporarily suspended.
- (g) Upon the application of the project executor and/or the examination by the BAP Commission, if the grounds for discontinuation are no longer valid, the decision of BAP Commission shall be taken to restart the project and the suspension period shall be added to the project duration.
- (h) In case the reasons for suspension disappear as a result of the application of the project coordinator and/or the review made by the BAP Commission, it is restarted with the decision of the BAP Commission and the suspension period is added to the duration of the project.

Cancellation of the Project

Article 19. (1) Projects are cancelled if the following conditions are detected during the implementation of the projects:

- a) Researchers who have been sanctioned for a second time by the BAP Commission for situations under Article 14/j and Article 18/(1)(b) or Article 18/(1)(e) cannot benefit from the support provided by the BAP Coordination Unit indefinitely, and their current projects will be canceled or removed from the project team.
- b) If the current project is canceled by the decision of the BAP Commission, the fixtures purchased within the scope of the cancelled project, which do not have a problem or malfunction and are in usable condition, are taken back. Otherwise, the costs of all expenditures, including the costs of these fixtures, are taken back from the project coordinator together with the legal interest.
- c) The project coordinator can request the cancellation of the project by returning the expenses made in the project to the BAP's account together with the legal interest.
- d) When deemed necessary, the Commission may directly examine the project work or have it examined by the experts. In the following cases, the projects are canceled with the decision of the Commission and the fixtures purchased within the scope of the project, which do not have a problem or malfunction and are in usable condition, are taken back. Otherwise, the costs of all expenditures, including the costs of these fixtures, are taken back from the project coordinator together with the legal interest. In addition, the related project team cannot benefit from BAP Unit supports for up to three years.

- (1) The fact that the project does not show the progress envisaged in the application due to negligence or fault of the researchers or it is not carried out according to purpose,
 - (2) The fact that the content of the travel activities carried out within the scope of the project is not found in accordance with the purpose of the project by the Commission.
 - (3) The fact that the project coordinator leaves the project without transferring the project management to a researcher approved by the Commission.
- e) The BAP Commission may decide to revise the content of the project, make changes to the project team upon the request of the project coordinator, or to cancel the project in the following cases: If the project is canceled due to the following reasons, all purchased items and materials are returned to the BAP Coordination Unit. These materials are allocated by the BAP Commission to the relevant researchers or units or departments to be used in other researches.
- (1) The fact that the researchers cannot carry out the project due to health problems or legal obligations,
 - (2) The fact that the project cannot be carried out due to the dismissal of the majority of the researchers in the project team from the university,
 - (3) The fact that the project cannot be carried due to the other compulsory reasons which emerged without the negligence of the project team and deemed appropriate as determined by the BAP Commission.
- f) Graduate students, whose failures cause the project to be canceled or the work to be not completed by the project coordinator, cannot be benefited from the BAP Unit graduate thesis project support indefinitely.
- g) The enforcement of these sanctions is independent of the process of administrative or financial investigation or review that has already started or will start.

Cases Without Provisions

Article 20. (1) In matters not specified in this directive, the provisions of the "Regulation on Scientific Research Projects of Higher Education Institutions" and other relevant legislation are applied.

Repeal

Article 21. (1) The "Süleyman Demirel University Scientific Research Projects Implementation Directive," approved by the Senate of Suleyman Demirel University on June 28, 2018, and numbered 491/11, has been repealed.

Provisional Article

Those who were previously in the ÖYP staff and completed the project allowance expenditure in the ÖYP budget can be given an SCI publication commitment and an allowance equal to the budget between their allowance in ÖYP and the SCI publication commitment of the doctoral project.

Enforcement

Article 22. (1) This Directive, prepared in accordance with the relevant regulation, principles and procedures, enters into force on the date of their approval by the Senate of Süleyman Demirel University.

Execution

Article 23. (1) The provisions of this directive are executed by the Rector of Süleyman Demirel University.